



Zone Chairperson Learning Map

Why it's Important

The purpose of this learning map is to quickly guide you to the training and materials that will set you up for success in your new role. The more you take advantage of these learning opportunities, the more you will grow as a zone chairperson.

How to Complete

This learning map is for you to keep track of your progress as you work independently to prepare for your zone chairperson role.

Courses fall into two categories:

Core Coursework – Course and training materials that are directly related to learning about the zone chairperson role. ***It's highly recommended that you take these courses and review these materials.***

Supplemental Coursework – Suggested course and training material to review in addition to the core zone chairperson coursework. These are suggestions for courses and/or materials that will boost your knowledge or help to fill in knowledge gaps as you assume the zone chairperson role.

Core Coursework

The coursework and materials below represent the core training available for zone chairpersons. Use the checklist to keep track of your progress.

Lions Learning Center (LLC) courses are organized into a learning path for zone chairpersons. Access the LLC by clicking Learn after you log into the Lion Portal with your Lion account. Then, use the search field to look for the zone chairperson learning path or a specific course by name.

These LLC courses are a required pre-assignment for the workshop.

The workshop and core coursework materials can be accessed from the Lions International website. Access the Lions International website, then type the name of the document you are searching for in the search field, then press enter.

Make sure to visit the [Managing Your Zone and Region](#) webpage for important resources and links to priorities such as **MISSION 1.5** and **Global Membership Approach**.

Completed	Topic	Description
<input type="checkbox"/>	Zone Chairperson Orientation	This LLC course covers the basics of being a zone chairperson including roles and responsibilities and resources available. This course also touches on the Global Membership Approach and <i>MISSION 1.5</i> .
<input type="checkbox"/>	Zone Chairperson section of the Standard Form District Constitution and By-Laws	This document provides the governing information specific to zone chairpersons.
<input type="checkbox"/>	Zone and Region Chairperson e-Book	This document contains tools and resources to help you be successful not only in your individual role, but also as a member of a cohesive district team in support of healthy clubs in your zone.
<input type="checkbox"/>	Model District Governor's Advisory Committee Meeting Guide	This guide provides information and the resources needed to conduct a zone meeting.
<input type="checkbox"/>	Goal Setting	In this LLC course you will complete the process of defining goals, writing an action plan, and then managing your goals for the best results.
<input type="checkbox"/>	Introduction to SWOT Analysis	This brief LLC course will support you in building a general understanding of what a SWOT Analysis is and why it is useful in developing a vision, goal or action plan.
<input type="checkbox"/>	New Club Development	This LLC course walks through key steps to forming and chartering new clubs.
<input type="checkbox"/>	Invite for Impact	This LLC course takes a comprehensive look at the steps for inviting new members to join clubs.
<input type="checkbox"/>	Completing a Zone Assessment	This pre-assignment is designed to increase awareness of your zone's issues and challenges and help you determine its current state. This pre-assignment is valuable even if you cannot attend the workshop.

Supplemental Zone Chairperson Training/Materials

The coursework and materials listed below, while not part of the core training, are helpful for you to use to fill in knowledge gaps or to build greater leadership skills.

The supplemental courses/materials are available online in either the Lions Learning Center (LLC), or the Lions International website.

Completed	Topic	Description
<input type="checkbox"/>	Guiding Lion Program	This webpage contains all the information needed to understand the Guiding Lion Program. The Guiding Lion Program is designed to assist clubs that are newly chartered, established or rebuilding.
<input type="checkbox"/>	Club Officer Training	This LLC course delivers an introductory overview of club officer roles and responsibilities and club structure. Familiarize yourself with the Managing a Club webpage to help you guide the officers within your zone.
<input type="checkbox"/>	Conflict Resolution	Throughout the six modules in this LLC course, you will examine causes of conflict and discover several strategies to support you in resolving conflict.
<input type="checkbox"/>	Decision Making	This LLC course is comprised of three modules and explains decision making as a process. It presents the steps involved in decision making, different decision-making styles, and ways to increase effectiveness during group decision making.
<input type="checkbox"/>	Effective Listening	This four-module LLC course includes information on Listening Basics, Nonverbal Communication, Active Listening and Listening Like a Lion. Discover strategies for listening well and how they will positively impact your leadership.
<input type="checkbox"/>	Public Speaking	This LLC course comprises three modules designed to support your success in any speaking occasion: Planning a Speech, Developing Speech Content, and Delivering a Speech. These modules cover how to meet the goals of different types of speeches, ways to create and organize content, and strategies for effective delivery.
<input type="checkbox"/>	Meeting Management	This LLC course is designed to help you have more effective meetings. Although your club meetings may be conducted differently than another clubs, this course will provide you with best practices for ensuring your meeting's effectiveness.