



Club Admin Checklist- October 2025

Communication/News/Calendar/Events

Available online 24/7 @ www.lions201q1.org.au/member-resources/district-club-checklist

- ☐ **AI WORKSHOP WITH JARROD KREFT** – Not to be missed! Join us for an engaging and practical workshop exploring the power of Artificial Intelligence. Practical tools you can start using straight away in your club. **Register your interest now: Registration link: <https://forms.gle/JRzfRsoJwifshVw5A>**

Topic: Lions DistrictQ1's AI workshop with Jarrod Kreft

Time: Oct 23, 2025 07:00 PM Brisbane Join Zoom Meeting:

<https://us06web.zoom.us/j/85499868211?pwd=izNzPXMGI3xzGXGzmkw5PT68zsEuQ.1>

- ☐ **CHECK OUT THE LIST OF ONLINE WORKSHOPS** from October – February, via Zoom– Join us on **Thursday 2nd October ‘Youth of the Year Updates’**. Coming up we have Reels in Canva, New Member Orientation, MS Word and many more **www.lions201q1.org.au/news** all details in Leadership Training Programs.

- ☐ **LIONS YOUTH OF THE YEAR 2025-26–** The **Club Registration Form** is now **available online**. Check out the latest letter from Jenny Maguire 201Q1 YOTY Chair **<http://www.lions201q1.org.au/service-projects>**

- ☐ **CONVENTION REGISTRATIONS CLOSING SOON**; accommodation info is available on the district website - **www.lions201q1.org.au** - All motels are reserved for Lions; you must **ring directly to make bookings**. **NO ONLINE BOOKINGS AVAILABLE – TIME IS RUNNING OUT, ROOMS WILL BE RELEASED AT THE END OF SEPTEMBER!**

- ☐ **LIONS CAKES AND MINTS**; A reminder to order your Lions Christmas Cakes, Puddings and mints which are now back in stock .

<https://lionsclubs.org.au/get-involved/fundraising/lions-mints-cakes/>



stuart perrett – district governor 2025-26



☐ **REMINDER TO KEEP UP TO DATE ON THE LATEST NEWS, EVENTS AND INFORMATION** (and reduce email clutter) – we have it all in the one place.

www.lions201q1.org.au/news **Check weekly for updates.**

☐ **LATEST DISTRICT eNEWS JUST RELEASED BY EMAIL?** Or simply visit:-
www.lions201q1.org.au/news

Please share with your newer members and ask them to sign up online on the 'news' page >>> <https://lions201q1.org.au/news-signup>

☐ **MONTHLY Q&A ON ZOOM** – Do you have a question? Or want to find out more?
Join us on Zoom on the last Sunday of the month @6pm (Brisbane time)

www.lions201q1.org.au/zoom

Club Secretary

☐ **FORM A & B** were emailed out last week, a **reminder to complete and return by the 15th October**, or you can use the link below, and the forms can also be found under the Convention Tab on the District Website

Form A - Attendance of Delegates (Each Club has One Delegate & One Alternate per 10 members) ARTICLE VII – Section 2. Club Delegate Formula

<https://forms.gle/cYuokSrYvnYtMwAD9>

Form B - Bereavement (Please provide a photo of the member to the Cabinet Secretary as soon as possible)

<https://forms.gle/9ZymzhMWAvEz4qtQ6>

☐ Reminder to notify the Cabinet Secretary of any members who pass away and supply funeral arrangements when known. Also, provide a Photo of your Member, so they can be added to the **In Memoriam** on the website and used at the District Convention in the remembrance ceremony.

www.lions201q1.org.au/news/in-memoriam





☐ **IMPORTANT INFORMATION LIONS INSURANCE POLICIES – All policies are due for renewal on 30th September.** Renewal letters have been emailed to all clubs, the email they are sending to is the one in the Directory. If your email has changed or if you have not received a renewal invitation, contact **AB Phillips**
lionsinsurance@abphillips.com.au

☐ **CERTIFICATES OF CURRENCY 2025-26** can now be downloaded from Lions Australia website at any time *(Half way down the page on the right side)*
www.lionsclubs.org.au/members/resources/insurance_centre

☐ **Self-assessment Tax Exemption for NFP MUST BE LODGED BY 31 October 2025 TO AVOID ATO PENALTIES** www.lions201q1.org.au/images/hub/Fact-Sheet-Changes-to-Income-Tax-Exemption-Self-Assessment.pdf - Q1 Hub Page on District website

Consider getting involved in one of these Global Causes or Community Awareness Initiative's

OCTOBER

☐ Mental Health Awareness Month - All of October
with a dedicated awareness week from 4th-12th October 2025 www.alwf.org.au

☐ Breast Cancer Awareness Month - All of October
www.bcna.org.au

☐ World Arthritis Day – 12th-18th October 2025
www.lionsrheumatismfoundation.org.au

☐ National Carer's Week – 12th October 2025
www.carersweek.com.au

☐ Day for Daniel – 12th October 2025
<https://danielmorcombe.com.au/day-for-daniel>





NOVEMBER

☐ **Lap the Map for Diabetes** November – Participate, Spread Awareness and <https://www.lionsassistedogs.com.au>

☐ **MOVEMBER** – The entire month is dedicated to raise awareness about men's health issues including prostate cancer and mental health. Further details are available <https://au.movember.com/>

