



Club Admin Checklist- April 2026

Available online 24/7 @ www.lions201q1.org.au/member-resources/district-club-checklist

Information to Pass on to all Lions in your Club

CHECK OUT THE LIST OF ONLINE WORKSHOPS in April via Zoom–
www.lions201q1.org.au/news all details in Leadership Training Programs.

April 16th 7pm – Lions Portal Training and Updates via Zoom

This is a fantastic opportunity, please encourage incoming Presidents, Secretaries, Admin Officers, Service Chairs, and Leo Advisers to attend.

GUIDING LION COURSE – TAMBORINE VILLAGE LIONS CLUB

April 18th 10am – 3pm Guiding Lion Course at Tamborine Village Lions Club, to register for this course, email Libby at glt@lions201q1.org.au

What is Guiding Lions training about.

The Guiding Lion Program is designed to assist clubs that are newly chartered, or established clubs that are rebuilding. The ultimate goal for the guiding Lion is to make the club independent and self-reliant. Completing the guiding Lions course also assists Lions within their own clubs. As one of our Past District Governors once said, "We are all guiding Lions in our own clubs". Which means that we are all responsible for supporting and building our club. Completing this course doesn't necessarily mean you will be appointed as a Guiding Lion, but the knowledge you gain from the course will enable you to better support your own club and assist you in other roles within Lions.

MONTHLY Q&A ON ZOOM – Do you have a question? Or want to find out more?
Join us on Zoom on the **last Sunday of the month @6pm** (Brisbane time)
www.lions201q1.org.au/zoom





Club Secretary - Administration

PU101 – the forms have been emailed to all clubs, reminder to return your PU101 to cab-sec-designate@lions201q1.org.au by 15 April 2026 and enter the details in the portal. If you need any assistance please reach out.

FORM A & FORM B – the forms have been emailed to all clubs, reminder to return your forms by 26 April to cabsec.q1@lions.org.au

PREPARING YOUR HANDOVER – Start preparing your position/project/portfolio handover, click on the link for the handover template:
<https://lions201q1.org.au/images/libby-salles/handover-document-lions-convention-2025.pdf>

CLUB OFFICER DEVELOPMENT DAYS – An email will be sent soon regarding the Incoming Officer Development Days on the 6th & 14th June, please forward to your Incoming Officers and Lions and encourage all to attend.

REMINDER TO KEEP UP TO DATE ON THE LATEST NEWS, EVENTS AND INFORMATION (and reduce email clutter) – we have it all in the one place.
www.lions201q1.org.au/news *Check weekly for updates.*

SERVICE REPORTING – Are you reporting Club Service? Need to know more? Visit lionsclubs.org/service-reporting and attend the online workshop on 16th April at 7pm

LIONS PORTAL – Is your information up to date in the portal ? if you need any help or assistance, please let me know cabsec.q1@lions.org.au





Pass on to Club Service Chair
Community Awareness / Global Causes Events/Dates

Q1 DISTRICT FINAL YOUTH OF THE YEAR – Sunday 19th April 1.15pm at Runcorn Tavern. RSVP Jenny Maguire Q1 YOTY District Chair yoth@lions201q1.org.au

<https://lions201q1.org.au/news/80-service-impacts/101-young-projects/420-yoty-district-final-sunday-19th-april,-2026.html>

TWEED COAST PEDAL FOR PROSTATES –Cabarita Beach and Pottsville Beach
Lions Club is raising for funds for prostate cancer research **on Sunday 26th April 2026**. This is a great weekend away for Cycling enthusiasts, Lions Club members who enjoy a weekend away. More dEtails on <https://lions201q1.org.au/news/club-events/414-tweed-coast-pedal-for-prostates-cabarita-beach-and-pottsville-beach-lions-club.html> Register: <https://events.humanitix.com/tweedcoastpedalforprostates>

LIONS WEEK OF SERVICE ‘ENVIRONMENT’ – 18-26 April 2026

Do you have anything planned for Lions Week of Service? Just launched, a fun, creative and meaningful **Upcycling campaign – Create, Reuse, Inspire – Lions Upcycling Project**. For mor details click here <https://lions201q1.org.au/news/80-service-impacts/400-md201-lions-upcycling-project.html>

SERVICE PROJECTS – Does your Club have a service project worth showcasing? We’d love to see it entered. Reminder, projects must be reported in the Lions Portal to meet the award criteria before the end of June 2026.

Top Club Service Award Applications – email applications to gst@lions201q1.org.au

Top Club Service Award Applications – Kindness Matters Applications (New Lions Year) email applications to gst@lions201q1.org.au





Consider getting involved in of these Global Causes or Community Awareness Initiatives:

APRIL 2026

- WORLD AUTISM DAY – 2 April
- LEO AWARENESS MONTH - All April
- LIONS WEEK OF SERVICE 'ENVIRONMENT' – 18-26 April 2026
- LIONS HEARING DOG DAY - 19 April 2026
- PAY IT FORWARD DAY – 28 April

MAY 2026

- AUSTRALIA'S BIGGEST MORNING TEA – All May
- MENTAL HEALTH AWARENESS WEEK – 11-17 May
- NATIONAL VOLUNTEERS WEEK – 18-24 May
- LIONS WEEK OF SERVICE 'MEMBERSHIP GROWTH'– 24-30 May

JUNE 2026

- BOWEL CANCER – All June
- WORLD ENVIRONMENT DAY – 5 June
- WORLD MEN'S HEALTH WEEK– 8-14 June
- WORLD BLOOD DONOR DAY– 14 June

